

**ARVADA WEST TOWN CENTER BUSINESS
IMPROVEMENT DISTRICT SPECIAL BOARD MEETING
AGENDA**

8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710

NOTICE OF SPECIAL BOARD MEETING AND AGENDA

DATE: November 16, 2021
TIME: 1:00 p.m.
LOCATION: Via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, e-mail ashley.heidt@claconnect.com to obtain a link to the videoconference.

ACCESS:

2. To attend via telephone, dial 720 547 5281 and enter the following additional information:

Conference ID: 812 632 175#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Don Brennan	President	May, 2022
VACANT		May, 2023
VACANT		May, 2023
VACANT		May, 2023
VACANT		May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the November 24, 2020, Special Board Meeting (enclosed)

III. FINANCIAL MATTERS

- A. Review and Consider Acceptance of September 30, 2021 Unaudited Financial Statements (enclosed)
- B. Review and ratify prior Claims and Approval of Current Claims (enclosed)
- C. Conduct public hearing to consider amending 2021 Budget
- D. Conduct public hearing to consider adoption of the 2022 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies
- E. Consider approval of Resolution No. 2021-11-__ Resolution to adopt the 2022 Budget, Appropriating funds for Expenditures and Certifying Mill Levies (enclosed)
- F. Status of 2021 Bond Payment
- G. Review and consider approval of 2022 Engagement Letter with Schilling & Company, Inc. (to be distributed)
- H. Other

IV. LEGAL MATTERS

- A. Ratify and approve filing of 2022 Operating Plan and Proposed Budget
- B. Review and consider approval of Resolution 2021-11-__; Waiving Workers' Compensation Insurance for 2022 (enclosed)
- C. Other

V. MANAGER MATTERS

- A. Discuss District 2022 Insurance, review renewal schedule and authorize renewal of District Insurance and SDA Membership
- B. Review and Approve Resolution No. 2021-11-__; Annual Administrative Resolution for 2022 (enclosed)

- C. Review and Approve of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work (enclosed).
- D. Rescind eligible Governmental Entity Agreement by and between the District and the Statewide Internet Portal Authority of the State of Colorado
- E. Authorization for CliftonLarsonAllen LLP to prepare a one-page website for purposes of Board Meeting Electronic Posting- Not to Exceed \$750
- F. Other

VI. OTHER BUSINESS

- A. Other

VII. ADJOURNMENT