

ARVADA WEST TOWN CENTER BUSINESS IMPROVEMENT DISTRICT
REGULAR BOARD MEETING AGENDA

Board of Directors:

Don Brennan, President	Term Expires May 2020
VACANT	Term Expires May 2020
VACANT	Term Expires May 2022
VACANT	Term Expires May 2022
VACANT	Term Expires May 2022

Date: **November 26, 2019**
Time: **1:00 p.m.**
Place: **CliftonLarsonAllen LLP**
 8390 E. Crescent Pkwy, Suite 300
 Greenwood Village, CO 80111

1. Call to Order

2. Declaration of Quorum / Director Qualifications / Disclosure Matters / Approval of Agenda

3. Review and Consider Approval of November 27, 2018, April 25, 2019 and July 10, 2019 Special Board Meeting Minutes (enclosed)

4. Financial Matters
 - A. Review and Consider Acceptance of October 31, 2019 Unaudited Financial Statements (enclosed)

 - B. Review and Ratify Prior Claims and Approval of Current Claims (enclosed)

 - C. Conduct Public Hearing to Consider Amending 2019 Budget (if necessary)

- D. Conduct Public Hearing to Consider Adoption of the 2020 Budget, Appropriation of Funds for Expenditures and Certification of Mill Levies
1. Consider Approval of Resolution No. 2019-11-01, Resolution to Adopt the 2020 Budget, Appropriating Funds for Expenditures and Certifying Mill Levies (enclosed)
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- E. Status of December 2019 Bond Payment
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- F. Review and Consider Approval of 2020 Engagement Letter with Schilling & Company, Inc. (enclosed)
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- G. Other
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5. Legal Matters
- A. Resolution 2019-11-02; Calling a Regular Election for Directors on May 5, 2020 (enclosed)
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- B. Review and Consider Approval of Resolution 2019-11-03; Resolution Adopting the Colorado Special District Records Retention Schedule, Appointing an Official Custodian and Adopting Policies and Fee Schedule for the Handling of Record Requests under the Colorado Open Records Act "CORA" (enclosed)
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- C. Review and Consider Approval of Resolution 2019-11-04, Concerning Online Notice of Public Meetings (enclosed)
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- D. Review and Consider Approval of Resolution 2019-11-05; Consumer Data Privacy Policy (enclosed)
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- E. Review and Consider Approval of Resolution 2019-11-06; Waiving Workers' Compensation Insurance for 2020 (enclosed)
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- F. Other
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6. Manager Matters

- A. Discuss District 2019 Insurance, Review Renewal Schedule & Authorize Renewal of District Insurance & SDA Membership
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- B. Review and Approve Resolution No. 2019-11-07, Annual Administrative Resolution for 2020 (enclosed)
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- C. Other
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7. Adjournment
